

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: March 25, 2022

Call to Order: Meeting called to order by Dwayne Morris at 8:35 a.m.

Roll Call: Members of the committee present were: Kirk Lund (ZOOM), Dwayne Morris, Brandon White (ZOOM), Mary Roberts (ZOOM)

Others present were: Sheriff Paul Milbrath, Corporation Counsel J. Blair Ward, Captain Margareta Gray, Captain Don Hunter, Joan Callan

Absent: David Drayna.

Certification of Compliance with open meetings law: Corporation Counsel J. Blair Ward certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the February 25, 2022 meeting minutes: A motion was made by Kirk Lund, and seconded by Brandon White that the February 25, 2022 minutes be approved as printed. Motion carried.

Communications:

- Sheriff Milbrath passed around several thank you cards received from the community.
- Sheriff also mentioned a couple donations the Sheriff's Office has received for the K9 Program and for upgrades to the Sheriff's Office Training Facility.

Grants – Update of ongoing or new grants:

- Sheriff Milbrath reported there will be a press release for the current traffic related grants occurring.
- Sheriff stated he is waiting to hear the results from the grant he submitted to Alliant Energy.

Discussion and possible action on sending to the County Board a Recognition of jail staff life-saving efforts:

- Discussion explaining the circumstances surrounding the life-saving efforts of jail and nursing staff with regard to an inmate incident in June 2021.

Brandon White moved to forward to the County Board the Resolution of Recognition of Jail Staff Life-Saving Efforts. Mary Roberts seconded. All ayes – motion carried.

Proclamation of Public Safety Telecommunications Week – April 10-16, 2022:

- Discussion on importance and dedication of dispatchers to the Sheriff's Office.

Mary Roberts moved to forward to the County Board for approval of the Proclamation of

Public Safety Telecommunications Week – April 1016, 2022. Brandon White seconded. All ayes – motion carried.

Proclamation of Peace Officers Memorial Day – May 18, 2022:

- Discussion about Law Enforcement Memorial Day to be held May 18 2022 on the Courthouse lawn.

Brandon White moved to forward to the County Board for approval of the Proclamation of Peace Officers Memorial Day – May 18, 2022. Kirk Lund seconded. All ayes – motion carried.

Report from the Sheriff:

- Sheriff Milbrath briefly reported about the avian flu that was contracted at a poultry farm near Palmyra. Law Enforcement has been present for communications and traffic control.
- The jail kitchen continues to receive food donations from area businesses and citizens.
- The Recruitment and Retention Team has been working hard at promoting the Sheriff's Office to four-year colleges and Technical Schools to attract new hires. Deputies Thianna Wegner and Cory Crose have been visiting the schools.

Update on Southern Health Partners:

- Captain Margareta Gray updated the committee on the benefits Southern Health Partners has had on the inmates, especially with the Mental Health provider hired the beginning of 2022.
- Captain Gray stated that inmates have taken advantage of the health care options provided within the jail. Some statistics include: an average of 97 inmates have been seen per month for mental health; the nursing staff has received an average of 388 sick calls per month, 163 medications administered per month two times per day.
- Jefferson County Sheriff's Office nursing staff from Southern Health Partners was selected the #3 site of the year for performance and professionalism out of 250 sites within 14 states since October of 2020.

Update on Communications Project:

- Sheriff Milbrath reported that the project is still on track for testing to begin in June or July.
- The Waterloo site had flooring and ACH unit installed.
- The Ixonia site will have the dish installed on the water tower soon.
- There has been a back order on some equipment. However, the paging system is almost fully updated; this will provide better clarity for surrounding agencies.

Review monthly bills and financial items (January & February): – The committee approved the monthly recap reports for January 2022 bills in the amount of \$346,813.27 and February 2022 bills in the amount of \$242,137.74. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget:

Sheriff Milbrath reported the final numbers for 2021 showed the Sheriff's Office under budget by \$67,981.09. Sheriff stated with the new year, capital purchases will come down as a percentage of the budget once these larger purchases are made.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases:

The Committee received a report on general jail assessment fund purchases totaling \$4,001.40. Payment was made to Jefferson County Literacy Council for January and February jail inmate instruction in the amount of \$3,600 and to Performance Foodservice for the January and February dish machine lease in the amount of \$401.40.

The jail assessment balance at the end of February is \$272,736.62.

Discussion on potential items for the next meeting agenda: None.

Adjourn: A motion made by Brandon White to adjourn at 9:30 a.m., was seconded by Kirk Lund. Motion carried.